



# Epping Forest District Council

## **CABINET** **Monday, 12th November, 2007**

**Place:** Council Chamber, Civic Offices, High Street, Epping

**Time:** 7.00 pm

**Democratic Services Officer:** Gary Woodhall (Democratic Services Officer)  
Email: gwoodhall@eppingforestdc.gov.uk Tel:01992-564470

**Members:**

Councillors Mrs D Collins (Leader and Leaders Portfolio Holder) (Chairman), C Whitbread (Vice-Chairman), M Cohen, A Green, Mrs A Grigg, Mrs M Sartin, D Stallan and Ms S Stavrou

**PLEASE NOTE THE START TIME OF THE MEETING  
THE COUNCIL HAS AGREED REVISED PROCEDURES FOR THE OPERATION OF  
CABINET MEETINGS. BUSINESS NOT CONCLUDED BY 10.00 P.M. WILL, AT THE  
DISCRETION OF THE CHAIRMAN, STAND REFERRED TO THE NEXT MEETING OR  
WILL BE VOTED UPON WITHOUT DEBATE**

### **1. WEBCASTING INTRODUCTION**

1. This meeting is to be webcast. Members are reminded of the need to activate their microphones before speaking.

2. The Chairman will read the following announcement:

“I would like to remind everyone present that this meeting will be broadcast live to the Internet and will be capable of repeated viewing and copies of the recording could be made available for those that request it.

By being present at this meeting, it is likely that the recording cameras will capture your image and this will result in your image will become part of the broadcast.

You should be aware that this may infringe your human and data protection rights. If you have any concerns then please speak to the webcasting officer.

Please could I also remind members to switch on their microphones before speaking.”

**2. APOLOGIES FOR ABSENCE**

**3. DECLARATIONS OF INTEREST**

(Assistant to the Chief Executive) To declare interests in any item on this agenda.

**4. MINUTES**

To confirm the minutes of the last meeting of the Cabinet held on 8 October 2007 (previously circulated).

**5. ANY OTHER BUSINESS**

Section 100B(4)(b) of the Local Government Act 1972, together with paragraphs (6) and (24) of the Council Procedure Rules contained in the Constitution require that the permission of the Chairman be obtained, after prior notice to the Chief Executive, before urgent business not specified in the agenda (including a supplementary agenda of which the statutory period of notice has been given) may be transacted.

In accordance with Operational Standing Order 6 (non-executive bodies), any item raised by a non-member shall require the support of a member of the Committee concerned and the Chairman of that Committee. Two weeks' notice of non-urgent items is required.

**6. REPORTS OF PORTFOLIO HOLDERS**

To receive oral reports from Portfolio Holders on current issues concerning their Portfolios, which are not covered elsewhere on the agenda.

**7. OVERVIEW AND SCRUTINY**

To consider any matters of concern to the Cabinet arising from the Council's Overview and Scrutiny function.

**8. CIVIC OFFICES ENVIRONMENTAL IMPROVEMENTS - COMFORT COOLING  
(Pages 7 - 10)**

(Finance, Performance Management & Corporate Support Services Portfolio Holder)  
To consider the attached report (C/072/2007-08).

**9. COMPREHENSIVE PERFORMANCE ASSESSMENT - RE-CATEGORISATION  
(Pages 11 - 16)**

(Finance, Performance Management & Corporate Support Services Portfolio Holder)  
To consider the attached report (C/062/2007-08).

**10. RE-LETTING - HANGAR 1, NORTH WEALD AIRFIELD (Pages 17 - 24)**

(Finance, Performance Management & Corporate Support Services Portfolio Holder)  
To consider the attached report (C/063/2007-08).

**11. CHRISTMAS AND NEW YEAR LEAVE ARRANGEMENTS 2008-13 (Pages 25 - 28)**

(Finance, Performance Management & Corporate Support Services Portfolio Holder)  
To consider the attached report (C/064/2007-08).

**12. EMPLOYEE WELLBEING FRAMEWORK (Pages 29 - 30)**

(Finance, Performance Management & Corporate Support Services Portfolio Holder)  
To consider the attached report (C/065/2007-08).

**13. MEDICAL CENTRE - MERLIN WAY, NORTH WEALD INDUSTRIAL ESTATE  
(Pages 31 - 36)**

(Leader of the Council) To consider the attached report (C/067/2007-08).

**14. PLANNED BUILDING MAINTENANCE PROGRAMME 2008-09 - OPERATIONAL  
BUILDINGS (Pages 37 - 44)**

(Finance, Performance Management & Corporate Support Services Portfolio Holder)  
To consider the attached report (C/068/2007-08).

**15. NATIONAL CONCESSIONARY FARES SCHEME (Pages 45 - 48)**

(Community Wellbeing Portfolio Holder) To consider the attached report  
(C/069/2007-08).

**16. MEMBER REMUNERATION SCHEME - 2008-09 (Pages 49 - 56)**

(Finance, Performance Management & Corporate Support Services Portfolio Holder)  
To consider the attached report (C/070/2007-08).

**17. NOTTINGHAM DECLARATION (Pages 57 - 60)**

(Environmental Protection Portfolio Holder) To consider the attached report  
(C/071/2007-08).

**18. LOUGHTON TOWN CENTRE ENHANCEMENT - RE-PROVISION OF TREES  
(Pages 61 - 62)**

(Planning & Economic Development Portfolio Holder) To consider the attached  
report (C/073/2007-08).

**19. BULK PROCUREMENT OF ENERGY - SERVICE LEVEL AGREEMENTS (Pages  
63 - 64)**

(Finance, Performance Management & Corporate Support Services Portfolio  
Holder) To consider the attached report (C/074/2007-08).

**20. WASTE MANAGEMENT PARTNERSHIP BOARD (Pages 65 - 76)**

(Environmental Protection Portfolio Holder) To consider the attached report  
(C/075/2007-08).

**21. PLAYING PITCH STRATEGY AND ACTION PLAN (Pages 77 - 80)**

(Leisure & Young People Portfolio Holder) To consider the attached report (C/076/2007-08).

**22. EPPING FOREST DISTRICT YOUTH COUNCIL (Pages 81 - 86)**

(Leisure & Young People Portfolio Holder) To consider the attached report (C/077/2007-08).

**23. CORPORATE INITIATIVE 2008-09 - SAFE, CLEAN AND GREEN IN EPPING FOREST**

(Leader of the Council) Report to follow (C/078/2007-08).

**24. LOCAL DEVELOPMENT SCHEME - DIRECTION FROM THE SECRETARY OF STATE (Pages 87 - 92)**

(Planning & Economic Development Portfolio Holder) To consider the attached report (C/079/2007-08).

**25. CAPITAL STRATEGY 2007-12 (Pages 93 - 116)**

(Finance, Performance Management and Corporate Support Services Portfolio Holder) To consider the attached report (C/080/2007-08).

**26. PLANNING APPLICATION FOR INDUSTRIAL DEVELOPMENT - LANGSTON ROAD DEPOT, LOUGHTON (Pages 117 - 120)**

(Leader of the Council) To consider the attached report (C/082/2007-08).

**27. EXCLUSION OF PUBLIC AND PRESS**

**Exclusion:** To consider whether, under Section 100(A)(4) of the Local Government Act 1972, the public and press should be excluded from the meeting for the items of business set out below on grounds that they will involve the likely disclosure of exempt information as defined in the following paragraph(s) of Part 1 of Schedule 12A of the Act (as amended) or are confidential under Section 100(A)(2):

<b>Agenda Item No</b>	<b>Subject</b>	<b>Exempt Paragraph Number</b>	<b>Information</b>
28	Human Resources Contracts – Temporary and Permanent Resourcing Tender	2	

The Local Government (Access to Information) (Variation) Order 2006, which came into effect on 1 March 2006, requires the Council to consider whether maintaining the exemption listed above outweighs the potential public interest in disclosing the information. Any member who considers that this test should be applied to any currently exempted matter on this agenda should contact the proper officer at least 24 hours prior to the meeting.

**Confidential Items Commencement:** Paragraph 9 of the Council Procedure Rules

contained in the Constitution require:

- (1) All business of the Council requiring to be transacted in the presence of the press and public to be completed by 10.00 p.m. at the latest.
- (2) At the time appointed under (1) above, the Chairman shall permit the completion of debate on any item still under consideration, and at his or her discretion, any other remaining business whereupon the Council shall proceed to exclude the public and press.
- (3) Any public business remaining to be dealt with shall be deferred until after the completion of the private part of the meeting, including items submitted for report rather than decision.

**Background Papers:** Paragraph 8 of the Access to Information Procedure Rules of the Constitution define background papers as being documents relating to the subject matter of the report which in the Proper Officer's opinion:

- (a) disclose any facts or matters on which the report or an important part of the report is based; and
- (b) have been relied on to a material extent in preparing the report and does not include published works or those which disclose exempt or confidential information (as defined in Rule 10) and in respect of executive reports, the advice of any political advisor.

Inspection of background papers may be arranged by contacting the officer responsible for the item.

**28. HUMAN RESOURCES CONTRACTS - TEMPORARY AND PERMANENT RESOURCING TENDER (Pages 121 - 124)**

(Finance, Performance Management & Corporate Support Services Portfolio Holder)  
To consider the restricted report (C/066/2007-08).